

The regular meeting of the Bromley Council began at 6:30 P.M. with a pledge to the flag.

Officers answering to roll call: Mike Kendall, Larry Hamant, Nancy Kienker, Mayor Denham, Attorney Vocke, Dave Radford, Tim Wartman and Gail Smith. All members are present

The January 2018 minutes were approved on a motion made by Smith with a second by Radford. Roll call: all aye. The motion carried.

### **THERE IS NO CITIZEN INPUT**

#### **BUILDING INSPECTOR REPORT**

Ed McNamara reports that the ordinance regarding the Codes has been passed.

McNamara has electronic copies of citations and other forms that he will adapt for use by the City of Bromley. He will forward the documents to the City.

McNamara reports that the owner of record for 305 Main Street is deceased. He has issued a citation regarding the problem with the wall that is leaning towards City property. The Estate will be put on notice.

McNamara has posted a citation on the property and sent notification by first class mail regarding the wall issue and orange caution fencing has been put in place. McNamara feels that the property is vacant but will do a follow-up check. There are vehicles parked in the rear of this property.

The Attorney stated that the deceased has 10 or 11 children. If there is no will, the children are the owners of the property.

The Attorney would like to go into executive session at the end of the regular order of business to discuss possible litigation.

McNamara informed Kendall that his email on the website is active.

Smith would like Council to review the paperwork from the Committee that has put together a list of building permit fees. Please let the Committee know if they have missed anything or if you have some input.

#### **POLICE COMMITTEE REPORT**

This report is available in the office for review.

The Attorney will check the ordinances to determine if there is a specific action that the City can take if persons receiving citations refuse to pay them. Chief Stanley stated that, in some cities, vehicles are confiscated and held until citations are paid.

The Attorney stated that no ordinance would be required if the City signed an agreement with a collection agency to assist with collecting of these fees.

Radford had found a copy of the Police report regarding the guardrail issue and the Attorney now has this report.

Terry Keller stated that there was no accident report filed when the woman hit a sign and pushed into the pole on Pike at Steve Tanner because she refused assistance.

#### **FIRE DEPARTMENT REPORT**

This report is available in the office for review.

Kendall has sent two email messages to the fire department to try to set up a meeting regarding the 2018-2019 contract for BLS. No response was received. Terry Keller will try to see why no one has responded. Kendall is under the impression that all communications go through the President of the fire department, Ken Sefakis, who is not pursuing this matter.

### **HALL COMMITTEE REPORT**

Hamant reports that Bob France, Public Works, has found loose nails and other issues (last roofer did not replace some flashing) which are causing water to leak over the drains and damaging the basement walls. Smith stated that funds for repair work are available in "capital improvements". Hamant will pursue.

Replacing windows will be discussed at a later date.

Hamant will watch for sales and purchase two new Council room chairs at a time until all chairs are new.

### **ROAD AND LIGHT REPORT**

Radford reports that snow removal continues.

Officers are doing a good job notifying our contractor when the roads need to be treated.

Bledsoe and crew are still working on the project at Pike and Steve Tanner. Someone has been stealing diesel fuel from their equipment.

France reports that signs have been posted and curbs painted to allow for two additional parking spots for the citizens (formerly spaces were allocated for fire department members only).

France repainted the yellow curbs with a neutral color and redid the paint at the handicapped spot also. He replaced a 5-foot pole with a 10-foot pole at the handicapped location.

France constructed the flexible fencing, installed temporary posts and cones at the 305 Main Street location where the wall is falling over.

France replaced a solar fixture on the light at the Memorial for the flag. He will adjust the light when weather permits.

The alarm has been installed at the park garage.

Radford stated that Kenton County has not provided the traffic sign for Highwater Road yet.

### **ATTORNEY REPORT**

**The Attorney read a summary of Ordinance 2-1-18** for the first time. This summary amends the sign regulations. Smith moves to accept this reading. Radford seconds. Roll call: all aye. The motion carried. A lighted sign for 509 Main Street was discussed in regards to this ordinance. The Mayor feels that the City can make some revisions if needed.

**The Attorney read Ordinance 2-2-18 for the first time.** This ordinance amends Ordinance 9-1-17 pertaining to serving of a notice in regards to Code Enforcement Board (CEB) violations. Smith moves to accept this ordinance reading. Kendall seconds. Roll call: all aye. The motion carried.

**The Attorney has a copy of the Park Hills Police insurance paperwork** for our files.

**The Attorney is working with B/P Pipeline** in regards to an assessment, from the State, in the amount of \$6,100,000.00. An employee from B/P has told the Attorney that they have paid a bill two times but sent him copies of bills from two separate years. He will continue to pursue this matter.

**The Attorney does not believe** that Bromley can go back to 2014 to collect on public-assessment taxes that have just been received by Bromley from the County Clerk's office. He will investigate this matter.

**The Attorney informed Smith** that the City can use the same tax rate on the public assessments that is used for citizens as it is a real estate assessment. The new assessments will have an impact on our compensating rate for 2018-19 taxes.

Mr. Tewes is one of three property owners involved with a small section of land that the City would like to release to these citizens. He does not think that it would be to his advantage to accept the additional property as there could be liability issues and he would have to consider an easement. A map of the area was reviewed. The Attorney may meet with Mr. Tewes and the other property owners in regards to this matter.

The Attorney would like to review a Resolution from the Telecommunications Board before it is adopted by Council.

#### **MAYOR REPORT**

The Mayor reports that one of the biggest issues discussed at the past meeting was the drug problem. The development project by Villa Madonna Academy has had the zoning approved by the City of Villa Hills. The project will probably be completed in phases.

#### **WAYS AND MEANS REPORT**

Smith would like committees to present their figures to her as soon as possible for budget preparation. She would like for the first ordinance reading to be done in May.

A C.D. may be cashed in if funds are needed to finish out this fiscal year (\$33,500.00: expenses required for the balance of the year).

Radford is waiting for bids for sealing of the cracks in the streets.

Smith will attach a project list to the budget.

#### **PARK AND PLAYGROUND REPORT**

Wartman stated that the alarm monitoring system should be finished this week.

He is still looking into the purchase of trash cans. Smith can add this into the Park budget.

Wartman will contact R&M Fence in Walton as a whole section of the fencing is pulling apart.

The Mayor would like the park shelter to be located behind the park building off of Pike Street.

Radford will look into pricing for this capital project. He can contact NKADD and this project may be added to our Plan. Wartman, Park Committee, will be involved.

#### **INSURANCE AND GRANTS**

Kienker reports that she, Kendall and the Mayor (Pat Wingo, Knochelmann, and Dennis Elrod would like to be involved) may speak with B/P as Community Partners focusing on Bromley's development and future as a growing City.

Pat Wingo will meet with Kendall regarding fill dirt for the Main Street Project.

Insurance has been reviewed. Some items were deleted from the policy and others were added. All has been corrected to date.

The Bonds for the employees were approved.

Kienker will contact the insurance agent to attempt to obtain a replacement cost for the tractor for insurance purposes.

The Mayor introduced Melissa Arriaga who will replace Greg Rechten on the Telecommunications Board when his term expires.

**Kendall moves to accept all committee reports. Kienker seconds. Roll call: all aye. The motion carried.**

**OLD BUSINESS**

**Kendall stated that in November** Council approved the signing of an agreement with NKADD regarding our Plan for the future. The agreement has to be resigned tonight and witnessed.

**Kendall stated that, at a prior Council meeting,** the City of Bromley approved an engineering agreement between the City and Berling Engineering. Following a meeting with District 6 it was required, by the State, that another engineering company be chosen as Berling did not have the expertise, with future projects in mind, that would be required. There are several engineering firms on the list from the State and the State is fine with Bromley choosing one of the companies from their list.

A preliminary price quote from Palmer Engineering came in at \$42,200.00. Another quote from QK4 came in at \$43,000.00.

**Kendall may call for a special meeting** when an engineering firm is chosen by the committee (Denham/Kendall/Kienker).

A survey will be done on the wall issue at 305 Main Street. The company will determine the cost for repairs on the wall. Having survey data may lower the cost.

Kienker explained to citizens about the Main Street Project (money from the State/2-3 year project being pursued/funds were given to Bromley from the State/the State will take over Main Street afterwards/involves light & sidewalk replacement and an electronic entry sign at 509 Main).

**This committee met** with a sign company regarding "welcome" signs. If the pricing is good signs may be replaced. Smith would like for Bromley to purchase unique entry signs like neighboring cities have done. Radford stated that signs have to be "break away". The committee will pursue.

**NO NEW BUSINESS/NO COMMUNICATIONS**

**BILLS**

Smith moves to pay the bills. Kienker seconds. Roll call: all aye. The motion carried.

**Smith moves to go into executive** session to discuss potential litigation. Kendall seconds. Roll call: all aye. The motion carried.

**Smith moves to adjourn executive** session meeting. Kienker seconds. Roll call: all aye. The motion carried.

Smith moves to adjourn the regular Council meeting. Radford seconds. Adjourned at 7:50 P.M.

MAYOR \_\_\_\_\_ CLERK \_\_\_\_\_